

## Bus Discipline Policy

**All students are expected to obey the bus rules in order to have a safe ride to and from school. Basic safety rules that must be followed when riding on the bus are:**

- Students must wear their seatbelts at all times while riding the bus.
- Students must stay in their assigned seats throughout the ride, with no standing or turning around.
- Students must not put their fingers, hands, heads, or other limbs outside the bus windows. They must also not throw anything out of the bus windows.
- Students will be respectful to each other, the bus monitors, and the bus drivers. Any fighting, hitting, pinching, arguing, bullying etc. will result in disciplinary action.
- Students may speak in a low volume. If students are too noisy or disruptive, the bus monitor may initiate a silent bus ride.
- Students may NOT use their phones on the bus. Students who do not follow this rule are subject to having their phones confiscated by the bus monitor or the bus driver. If a student's phone is confiscated, their parent or guardian will have to pick it up from the school. If there is an emergency situation, students must explain the situation and ask permission to use their phones from the bus assistant or the heads.
- Students are not allowed to play with any toys, including Rubik's cubes, fidget spinners, dolls, etc on the bus. If students have toys, they may keep them in their bags, but if they take them out, they will be confiscated by the bus assistant or bus driver.
- Students may not use sharp materials, pens, pencils, or any other writing instruments while doing homework on the bus, as these items could pose a risk of injury in the event of an accident. However, students are allowed to read books, notebooks, or other school-related materials.
- Students may not eat any food including chewing gums, but drinking water is permitted.

Students who break the rules will receive a referral for their actions on ManageBac.

After two warnings are recorded on ManageBac, and if behaviour on the bus still does not improve, **students will be suspended from bus service for up to a week or more.**

**Based on the severity of students' actions and the frequency of any incidents on the bus, the following actions may also be taken:**

- Verbal or written warning from head teachers
- Detention (in-school/out of school)
- School suspension
- Expulsion from bus service

**The following actions may result in students being immediately suspended or expelled from using the bus service:**

- Violence or bullying
- Damaging/Stealing school property
- Damaging/Stealing classmates' property
- Collusion